A leading independent primary school in Pretoria is seeking to appoint an HOD Foundation Phase from January 2015.

The main duties will be
- Teaching a Foundation Phase class
- Providing innovative leadership for the Foundation Phase department – teachers, learners and co-curricular activities
- To extend the use of technology in the department
- To implement curriculum development for the Foundation Phase
- Work as part of the Team with other Departments in the school
- Promote the ethos of personal excellence amongst staff and learners
- Monitor and support learners progress
- Be aware of individuals as well as the Foundation Phase Department as a whole
Criteria – applicants must

- Be able to offer the full range of Foundation Phase learning areas, including maths and Afrikaans
- Have excellent spoken and written English
- Be fully computer literate
- Be fully qualified to teach Foundation Phase
- Be SACE registered – no P or F numbers
- Have at least 3 completed academic years teaching Foundation Phase
- Display evidence of energy and creativity in their previous experience
- Have excellent interpersonal skills, including parent liaison
- Be good managers of time and resources

Experience in an independent school is a recommendation but not essential. Please note that this is not an entry level position, and applications from Student teachers and those in their first year of teaching will not receive any response.

**Closing date**: 30 June 2014

**Applications must include** a CV, with at least 3 referees who must be recent past and present employers.

**CVs to**: alisonp@staffroom.co.za